



HOTEL & TOUR BOOKING FORM

Please complete and return this form as soon as possible, along with payment, to:

12th ICID Congress Secretariat • Top Atlântico Operated by TopTours, attn. Mr. Vitor Alves • Av. Dom João II, Lote 1.16.1 • 1990-083 Lisbon • Portugal

Fax form to: (+351) 218 925 406 or Online Hotel Reservation: http://www.isid.org/12th_ICID/

PLEASE TYPE OR PRINT IN BOLD LETTERS!

PARTICIPANT

Last Name First Name
 Institution Department
 Address at Work
 City Province/State Postal/Zip Code Country
 Phone Fax E-mail
(country code/city code/number) (country code/city code/number)

ACCOMPANYING PERSON(S)

Last Name First Name

HOTEL RESERVATION

Please choose up to three options:

Hotel	Single Room/Double Room	Hotel	Single Room/Double Room
1. Tivoli Lisboa (5★)	€ 205.00/€ 225.00	5. Fenix Lisboa (4★)	€ 165.00/€ 175.00
2. Altis Lisboa (5★)	€ 175.00/€ 190.00	6. Da Torre (4★)	€ 135.00/€ 150.00
3. Corinthia Alfa (5★)	€ 175.00/€ 190.00	7. A.S. Lisboa (3★)	€ 75.00/€ 85.00
4. Vila Gale Opera (4★)	€ 170.00/€ 170.00		

First choice Second choice Third choice

Number of rooms Type of room Single Room Double Room Other:

Arrival date / / Departure date / /

Hotel Conditions

- All room rates are in Euros per room, per night and include breakfast, VAT and presently applicable taxes.
- Accommodation and tous must be fully prepaid.**
- A full refund less **EUR 75,00** administration fee will be granted if written cancellation is received **on or before April 28, 2006**. No refunds will be made after this date.
- All cancellations must be done in writing.
- No refunds will be granted for no-show reservations or early departures.
- All approved refunds will be processed and issued **within 60 days** after the congress.

ACCOMPANYING PERSON(S) PROGRAM

This tour is included in the registration fee for registered and paid accompanying persons (see registration form). Please indicate your preference.

Sightseeing tour for registered and paid accompanying persons

Tour Name	Date	Time	Duration	No of persons
Half day sight.seeing tour of Lisbon		09:00am	3 hours	
Half day sight.seeing tour of Lisbon		02:30pm	3 hours	

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PARTICIPANT

Last Name First Name

TOUR SELECTION (see list of tours on the congress web site http://www.isid.org/12th_ICID/)

Local Sightseeing Tours

Tour Name	Date	Departure Time	Rate	No of Persons	Total
Half-day sightseeing tour of Lisbon		09:00am	€ 30,00		
Half-day sightseeing tour of Lisbon		02:30pm	€ 30,00		
Half-day excursion: Sintra/Estoril/Cabo da Roca		02:30pm	€ 50,00		
Full-day excursion: Óbidos/Nazaré/Fátima — including lunch		09:00am	€ 80,00		

Post-Congress Tour

Tour Name	Date	Room	Rate	No of Persons	Total
Madeira Island: — by plane — 5 days/4 nights		Single room	€ 925,00		
		Double room	€ 1260,00		

PAYMENT

Option 1: CREDIT CARD I hereby authorize Top Atlântico to debit my credit card account the amount of €
and debit/credit this card with any subsequent debit/credit amounts if required.

Type of credit card American Express Visa MasterCard

Card Number

Security Code

Last three numbers on the back side of Visa, MasterCard.

Valid from Expiration Date
month year month year

American Express Code Number
A four digit number found in the center right of your card

Name as it appears on the card

Signature of Cardholder Date / /

Billing Address Cardholder's Birth Date / /

Option 2: SWIFT BANK TRANSFER

Swift bank transfers must be made **without charges to the beneficiary**, payable to "ICID Accommodation" in Euro, account number: 0960 2860 0007, bank: Banco Espirito Santo, Rua Alexandre Herculano No. 38/6°, 1269-161 Lisbon, Portugal, IBAN PT50 0007 0096 00028600007 12, SWIFT/BIC code: BESCPTPL. Please include a copy of your bank transfer with your form.

Please make sure that your name and address appear clearly on all payment documents. Bank transfers received without the name of the participant cannot be processed.

Bank drafts and checks will not be accepted for payment. ISID and Top Atlântico are not responsible for payments not sent as stated above.

DO NOT COMBINE REGISTRATION FEES AND HOTEL PAYMENTS ON SAME BANK TRANSFER. SEPARATE PAYMENTS ARE REQUIRED.

CANCELLATION POLICY (INDIVIDUAL BOOKINGS ONLY)

- All cancellations must be made in writing.
- A full refund less **EUR 75,00** administration fee will be granted if written cancellation was received **on or before April 28, 2006**.
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LIABILITY

Personal travel insurance is strongly recommended, as the Organizing Committee and Top Atlântico Operated by TopTours act as agents only in securing hotels, transport and travel services and in no event shall be liable for acts or defaults in case of injury, damage, loss, accident, delay or irregularity of any kind whatsoever during arrangements organized through contractors or the employees of such contractors in carrying out services. Hotel and transportation services are subject to the terms and conditions under which they are offered to the public in general. The Organizing Committee reserves the right to make changes where deemed necessary, without prior notice to parties concerned. All disputes are subject to the Portuguese law. We kindly ask you to authorize us by your signature to use all registration data given in this form for a computerized handling of the Congress.

Signature Date / /